


Contact Reference Field

It is now possible to use a Reference field in Address Books. Any text can be placed into this field but ideally it should be a short unique code.

Company Name	EXAMPLE CORPORATION	City	MONTREAL		
Contact Name *	JOE BLOGGS	Province	Quebec	Postal Code	H4B1Z2
Country	Canada	Telephone Number *	555-123-45678	Extension	
Address *	123 MAIN STREET	Email Address	joe@example.com		
		Tax ID			
		<input type="checkbox"/> Residential Address			
Reference	EXM				
<input type="submit" value="Submit"/>	Enter this exact text into the search field for a shipment to retrieve this specific contact				

This field serves a special purpose in that if you search using text that matches the reference field of a contact then only that contact will be shown.

CONSIGNEE 

EXM	▲	
JOE BLOGGS, EXAMPLE CORPORATION	▲	
123 MAIN STREET, MONTREAL, Quebec H4B1Z2, Canada	▼	
Postal Code	Province	▼
City	▼	
Street Address	🔍	
Street Address		
Street Address		
Telephone	Email	
Tax ID	<input type="checkbox"/> Residential	